

**NORTHERN MICHIGAN UNIVERSITY
INTERNSHIP MID-TERM EVALUATION REPORT**

Name of Student Alexa Thompson

Date 7/8/2024

Student's Position or Title Activities Instructor (Recreation)

Agency Bay Cliff Health Camp

Person Completing Evaluation Ryan Gooch

Title Program Director

Telephone (906)345-9314

Agency Address, City, State, ZIP N4175 Baycliff Dr, Big Bay, MI 49808

Directions:

1. Underline strong points
2. Encircle weak points
3. Provide additional written suggestions for growth/improvement

I. Professional Performance

A. Voice, Speech, Oral Communication

Clear and distinct; good inflection; is congruent in verbal/nonverbal communication.

Suggestions for Growth:

Alexa has grown immensely already in communicating with our campers. My suggestion, continue learning from the population in the diverse ways of verbal communication.

B. Written Communication

Uses acceptable grammar; Uses acceptable spelling; Able to use electronic communication techniques.

Suggestions for Growth:

C. Quality and Organization of Work

Able to organize resources; Completes assignments on or before the due date.

Suggestions for Growth:

Alexa continues to grow in her design and facilitation of activities for our campers. My suggestion would be to continue educating yourself in the differing abilities of the campers and continue designing varying activities for those campers.

D. Independent Functioning/Maturity

Able to perform without constant supervision; Able to function constructively on own initiative when necessary

Suggestions for Growth:

II. PROFESSIONAL KNOWLEDGE

General

Possesses skills commensurate with academic standing/role; Understands the resource being utilized; Demonstrates understanding of the values of leisure and recreation to participants; Displays a willingness to learn.

Suggestions for Growth:

Specialized Knowledge/Technical Skills (specific to role/position)

Please check the appropriate section(s)

X B. Outdoor/Environmental Education/Organized Camp Setting

Displays Breadth of Knowledge in the following areas: a) Natural Science; b) Natural Resources; c) Outdoor/Environmental Activities

Uses appropriate teaching style; Uses appropriate support materials; Understands and applies principles of group dynamics/interpersonal communication

Suggestions for Growth:

X C. Outdoor Leadership

Understands and applies skills related to logistics and planning; Provides a positive learning environment that incorporates appropriate instructional techniques, technology and materials.

Suggestions for Growth:

III. Professional Personality

A. Personal Habits/Characteristics

Attention to appearance/grooming; Selects suitable attire; Has physical conditioning suitable to task; Strives for self-improvement.

Suggestions for Growth:

Continue to grow in your role as an instructor on camp as you've done so far at camp.

B. Social Qualities

Helpful; Shows concern for physical welfare of participants.

Suggestions for Growth:

As you continue to learn and grow in your communication techniques, continue building relationships with campers and staff to grow in your role and as a leader at camp.

IV. PROFESSIONAL BEHAVIOR

A. Responsibility

Is dependable; Meets schedules/deadlines; Has regular attendance; Follows through; Attends to instructions.

Suggestions for Growth:

B. Loyalty/Cooperation

Considers others' viewpoints; Cooperates with associates; Cooperates with superiors; Is willing and able to accept constructive criticism and suggestions.

Suggestions for Growth:

V. INTERNSHIP OBJECTIVES: Indicate if satisfactory progress is being made toward student internship objectives. (Students are responsible for listing objectives.)

YES NO

X ___ 1. Dedicate 30 min at the end of the day to review notes of the day's activity. Also updating any future activities as needed for the upcoming two weeks.

X ___ 2. Ensure a one-week minimum advance notice for requesting materials. Using written and oral communication to ensure timely procurement.

X ___ 3. Develop a routine so all items are put away before the end of each day, promoting a clean and organized space.

X ___ 4. Have weekly meetings with the leadership team to gain a deeper understanding about the campers and how they interact with each other and other activities throughout camp

X ___ 5. Get two evaluations- one midway and one at the end

X ___ 6. Take in and ask for feedback weekly while taking notes to reference back to. Ideally getting less feedback as I narrow into what needs to be done.

X ___ 7. Assess participants' abilities and modify recreational activities accordingly, making notes so it does not happen again in future sessions. This would be daily within the session along with ongoing throughout the summer.

X ___ 8. Keep concise notes for leadership that are to the point without losing meaning. So that we all are in the loop of what the activities are for the upcoming week.

Additional Information

Please add comments and suggestions for improving the overall performance of the students. Share this evaluation with the student before submitting.

Alexa has shown consistent growth since arriving at camp. Bay Cliff's model allows for staff to have daily check-ins with their supervisors and Alexa takes any and all feedback to heart and implements it into her activities with the campers. She continues grow in her relationship building with the campers and staff, and always shows a willingness to jump in and assist the counseling staff when needed. She is an enthusiastic member of the Bay Cliff family.

Ben Lach

Agency Supervisor's Signature _____ Date: 7/8/2024

Student's Signature *Alexander Thompson* Date: 7/8/2024

Return to: Northern Michigan University; HPER Department; Outdoor Recreation Division
Internship Coordinator; PEIF #201G; Marquette, MI 49855.